

To: Councillors Tom Payne, John Andreotti, Stacey Butcher, Gareth Emanuel, Keith Jordan, David Smith: You are summoned to attend this Parish Council meeting to transact the following business:

Ordinary Parish Council Meeting
Wednesday 15th September 2021 at 8pm in High Wych Memorial Hall

All prevailing Coronavirus regulations will be strictly observed,

Public and press are welcome to attend. Under Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, they may be excluded for the discussion of confidential business. Please note that Public participation is not permitted, except during the time designated for public comments. Issues of concern will be taken into account where they fall within the Parish Council's jurisdiction, or forwarded to the appropriate agency.



Signed: Colin Marks, Proper Officer and Clerk to High Wych Parish Council

Date: 8th September 2021

AGENDA

In accordance with The Openness of Local Government Bodies Regulations 2014, SI 2095, only non-confidential business (press and public present) may be filmed, recorded, photographed, broadcast, or reported via social media by any person. Recording and reporting the Council's meetings is subject to the law, including the Human Rights Act, the Data Protection Act, and the laws of libel and defamation, and it is the responsibility of those doing so to comply.

21.068 To receive and accept apologies for absence

21.069 Declarations of Interest and dispensations

1. To receive declarations of interest on agenda items (*including non-pecuniary*).
2. To receive members' written requests for dispensations for declarable interests (if any); and
3. To discuss and vote on any requests for dispensation as appropriate.

21.070 Casual Vacancy: to consider any co-option applications

21.071 Approval of Minutes: Ordinary Parish Council Meeting held on 14th July 2021

To consider suspending the Meeting for Public Comments

21.072 Chairman's Announcements

21.073 Police Report

21.074 County and District Councillors' reports: To receive reports

21.075 Planning

1. New Planning Applications received

3/21/2125/HH	Templewood, High Wych Road: Single storey rear extension	By 16/9
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2. Decision Notices (for information only): See APPENDIX A below

3. Other planning matters:

1. To consider any late planning applications and other planning matters

21.076 Finance

1. To receive the Treasurer's Report, Accounts, Budget Performance Report, and Asset Register
2. To approve payments as per Treasurer's report and Clerk's expenses
3. Annual Governance and Accountability Return (AGAR) 2020/21: Update report
4. Stansted Airport Watch: To consider grant request
5. Community Fund: Following on from the Harlow Theatre Company performance at the Playing Fields on Sunday 4th Sept, further donations of £425 have been received for the use of community projects.
PROPOSAL: that a fund is created within the PC accounts for such donations (including the existing Village Sign fund) to be managed by a Working Group which, under powers delegated to the Clerk, would call down the funds as required. The Working Group to be created with appropriate Terms of Reference.

6. Pensions Regulator: to note acknowledgement of automatic re-declaration of compliance

21.077 1. Highways

1. Pavement parking in High Wych Lane: Update
2. White line repainting and signage, High Wych Road: Update
3. Overgrown footway High Wych Road east of Broadfields
4. Overgrown hedges outside allotments
5. To consider winter salt need and order if necessary
6. To note: TRO17388 road closures
TRO17389 road closures

2. Footpaths and Public Rights of Way:

1. Update: Modification Order for footpath near Broadfields
2. Footpath Broadfields to High Wych Lane: Update on whether HCC will adopt it

3. Other Parish Matters

1. High Wych Memorial Hall and car park

1. Car park:
2. Tree safety work: To receive update report
3. To consider response to Porter Dodson LLP letter 18/08/21

2. Litter bin adjacent to bus shelter: Update on bin replacement and emptying schedule

3. Commemorative Village sign: Update

5. "Queen's Green Canopy" initiative: Update

6. Request via Cllr Ian Devonshire for lay-by parking at Allen's Green

21.078 1. Playing fields and buildings

1. Harlow Theatre Company
 1. Update on development progress
 2. To consider renewing the lease from November for a further 5 years as per the lease that has been drawn up
2. Play area: Update new play area equipment and progress on S106 funding.
3. Annual Play Area inspection update: undertaken 2nd July
4. Update on trustee appointments for both High Wych and Allen's Green charities
5. EHC Parks and Open Spaces Strategy Consultation 2022-2027 – closes 5pm 24th September

2. Allotments : To receive report

21.079 Code of Conduct: To consider adopting the new Code of Conduct to be consistent with EHDC

21.080 Additional dog bins: To consider request for additional dog bins and suitable locations

21.081 Correspondence: To note correspondence received (*for information only, unless indicated*)

- Porter Dodson LLP: re car park trees and damaged fence (21.077.3.1.3)
- EHC Wendy Ellis: re parking at Broadfield Close (21.077.3.3)
- Stansted Airport Watch: Donation request (21.076.4)
- Cllr Eric Buckmaster: EHC Parks and Open Spaces Strategy Consultation (21.078.1.5)

21.082 Late items and other items for inclusion on future agendas

1. To note items received too late for inclusion on this agenda
2. Items for future agendas

21.083 Date and location of next Parish Council Meeting:

17th November, 8pm: Venue to be agreed

APPENDIX Agenda item 21.075.2

Planning Decision Notices (as at 7th September, for information only)

3/20/2546/HH 3/20/2547/LBC	The Tallet, Slough Rd: Erect extensions and other works	GRANTED
3/21/0515/ASDNP	Wychways: Presumed this will not need planning approval	Not req'd
3/21/1946/LBC	Vine Cottage, High Wych Lane: Repair works following fire	Awaited
3/21/1944/FUL	Pole Hole Farm: Re-clad building, add windows	Awaited
3/21/1918/HH	Andor, Slough Rd, Allens Grn: Remove conservatory, add 2-storey rear extension.	Awaited
3/21/1783/HH	Wychways, HW Lane: Raise roof ridge	Awaited
3/21/1400/FUL	Sayes Park Farm: Change of use – barns to residential	Awaited
3/21/1220/HH	1 Tharbies Barns: Single storey rear extension RECONSULTATION	Awaited

3/21/1221/LBC		
3/21/1116/FUL	Village sign: Erection of sign at Broadfields/High Wych Road	Awaited
3/21/0824/FUL	Land at Leaky Cauldron Corner: Erect 4 No. 4-bed dwellings	Awaited
3/21/0360/HH	Sacombs Ash, Allens Green: Alterations to Grade II Listed building	Awaited
3/21/0361/LBC	Sacombs Ash, Allens Green: Alterations to Grade II Listed building	Awaited
3/20/1665/HH	Sweetdews Barn APPEALED Ref 00003/REFUSE	Awaited
3/20/0811/LBC	Crumps Farm: Extension to existing garage building	Awaited
3/20/0632/FUL	Crumps Farm: Extension to existing garage building	Awaited
3/20/0633/FUL	Crumps Farm: Change of agricultural use to B1 workshop	Awaited
3/20/0816/LBC	Crumps Farm: Change of agricultural use to B1 workshop	Awaited
3/19/1046/FUL	Land adj to Fifth Avenue: Eastwick crossing and associated works	Awaited
E/19/0479/ENF	Bonneys Row: Enforcement investigation	Unknown